

PRAIRIE VILLAGE HOMES ASSOCIATION
BOARD OF DIRECTORS MEETING
November 11, 2019
PV Community Center
Minutes - Approved

Board members present: Lissa Haag, Cheryl Murphy, Ron Nelson, Laura Donnelly, Jason Anderson

Board members absent: Sandy Eddy, Pat Roberts, Elizabeth Jones, Leslie Bowman

Guests: resident Lacey Ransom lacey.r.wallace@gmail.com

Meeting was called to order by Laura at 7:00 p.m.

Minutes from the July Board meeting were approved.

Note: The September Board meeting was cancelled due to a scheduling conflict with the cities Community Visioning workshop.

Officer reports:

President Laura Donnelly -

Due to illness, Sandy Eddy has resigned from the Board effective November 5, 2019.

We have 3 new people interested in joining the Board!

Vice President Jason Andersen - no report

Secretary Lissa Haag - The multipurpose room at City Hall has been reserved for the 2020 Board meetings to be held every other month on the 2nd Monday. We have several options for the annual meeting including February 10 or 13th. Board decided to hold the annual meeting on Monday, February 10, 2020. Lissa will reserve the multipurpose room.

Treasurer Leslie Bowman was absent, but Jason passed out the year-to-date expenses for review. There is a request to see the island donations separately as well as income from lien releases. It was noted that the 2020 budget will need to be reviewed and approved at January's meeting so it can be shared at the annual meeting in February.

Social Committee: Laura, Lissa

Fall Festival – it was estimated that there were 250 in attendance. Final expenses were \$1400 vs a budget of \$2600. The ice cream social was \$1300 vs a budget of \$1000. It was agreed that Lissa will use the left-over social funds to order more yard signs for events. She will also look into getting a large banner made to place in the parks during our events.

Welcome Committee: Cheryl, Pat

The committee has completed the welcome letter that HK-KC will include in the dues packet to new homeowners. The letter includes an introduction to the home's association as well as information on the association and city websites, information on the Wards, and a list of Board members. Lissa will email a copy of the letter to the Board for reference.

Communications Committee: Jason, Laura

The next newsletter needs to go out in early January, so the ballot arrives in time for the annual meeting. Jason and Lacey will work together to create a simple newsletter to include the HOM, ballot, and maybe the list of new residents (formatting this list is very time consuming).

Question on why we haven't gone paperless. It's very challenging to get email addresses from residents and to keep them current. Attempts to email newsletter in past years were unsuccessful with only a small percentage of email addresses available and many that we had bounced back. Lacey had several ideas on how to make the newsletter more appealing and will take a look at our current template.

Hen House may be interested in advertising in the newsletter.

Home of the month Committee: Lissa, Elizabeth

November HOM has been selected and posted on Facebook. We are planning on having a HOM in December if the ground isn't too frozen for the sign. It will start up again in the spring.

Island Committee: Cheryl, Pat

Pat created a handout with YTD expenses and breakdown of where the funds were spent. The committee has spent \$9,872.62 thus far with additional invoices coming in from Canopy Lawn. The entire \$11,500 budget is expected to be spent (this includes the est. \$4,000 in donations). There is concern that we can't count on donations every year, and a shortfall in donations one year would be very concerning for the committee.

It was discussed that expenses for all committees should be approved by the Treasurer before being paid by HAKC. Copping the Treasurer on an email should suffice.

City council/deed restriction update: Ron

The community center will be turning into temporary offices for Public Works starting in January and will be unavailable for meetings in 2020 and into 2021.

New business:

Budget for 2019 was reviewed line by line and recommendations were made for 2020. Jason will communicate these to Leslie for inclusion in the 2020 budget.

It is recommended that next year's President talk to HAKC about allowing dues/donations to be paid digitally such as through Venmo, PayPal, or Square.

Meeting adjourned at 8:30 pm.

<u>2020 Meeting dates:</u>	
Monday, January 13	Board meeting
Monday, February 10	Annual meeting
Monday, March 9	Board meeting
Monday, May 11	Board meeting
Monday, July 13	Board meeting
Monday, September 14	Board meeting
Monday, November 9	Board meeting