

PRAIRIE VILLAGE HOMES ASSOCIATION
BOARD OF DIRECTORS MEETING
March 13, 2017
PV Community Center
Minutes - Approved

Board members present: Ron Nelson, Pat Roberts, Cheryl Murphy, Bridget Staker, Zach Arndt, Lissa Haag, Sandy Eddy, Laura Donnelly

Board members absent: None

Special Guests: Jason Andersen, Leslie Bowman

Meeting was called to order by Ron Nelson at 7:00 p.m.

The minutes from the January meeting were approved.

Officer reports:

President Ron Nelson – PVHA is hosting a Presidents dinner on March 29th. Ron is not available, so Pat will attend.

Vice President Pat Roberts – no report

Secretary Lissa Haag – Lissa will send out the roster, list of meeting dates, board terms and committee roster after tonight's meeting.

Treasurer Bridget Staker – financials were sent to Board members last week.

A discussion was held about a homeowners dues. A motion made, seconded, and approved that back dues be accepted according to agreed resolution.

Tax preparation services – HAKC can no longer do our tax return since Fox left so we need to choose a new CPA. Fox has started a new company and would do our return for \$25. Motion was made to use Fox for 2016 fiscal year and review it again before the end of 2017 for the 2017 fiscal year. Motion seconded and passed.

Wire transfers – HAKC let us know that there were 2 instances where homes associations received contact about wiring funds for reimbursement. These were scams. Three part motion was made: 1. New policy that there will be no wire transfers from our bank account. 2. All reimbursements will go through HAKC. 3. Bridget will create a form by the next meeting to complete for reimbursement requests. Form should include budget for expense to help with tracking. Motion seconded and passed.

Next month we will discuss moving our bank account to the Bank of Prairie Village.

New Business:

Island committee report – Committee is gearing up for spring. They have talked to Canopy Landscaping about planting and maintaining 2 islands: Prairie & El Monte and Tomahawk & Prairie. Everything for both islands is estimated at \$4333. Funds were approved at the annual meeting. This spring they will contact the volunteer for the 71st ter cul de sac island to replace either one or two pine trees.

We currently have 22 volunteers. Pat will send out the list of islands that need help. Will do some marketing in welcome bags, on webpage and Facebook to try to recruit more volunteers. Suggestion was made to solicit donations to the island fund to supplement our budget. Consider starting a sign of the month program for islands. Jason will create new signs for sponsored island.

Oxford fire pit – Zack will confirm design and prepare something for public works.

Communications – Need a plan for the newsletter – ie: how many issues and how many pages. January issue which was a single page (front/back) cost \$200 to print \$800 to mail. Suggestion for 3 issues a year: spring, summer and end of year. Suggestion for the committee to put together a newsletter proposal for next meeting to include number of pages, cost, etc... Jason has access to the website and has started making changes.

Election of Officers:

Treasurer -Bridget
Secretary –Lissa
Vice President – Pat Roberts
President - Ron Nelson
All nominations passed

Board vacancies:

Motion was made to invite Jason Andersen and Leslie Bowman to fill our vacant 2 year terms. Motion seconded and passed.

Committee assignments:

Social - Laura, Lissa, Sandy
Discussion to continue with 2 events again this year and focus on marketing to increase attendance. Consider new time of year to avoid other activities such as Shawnee Mission and St. Ann's festivals. Zach has a contact at Andy's frozen custard as a new option for the Ice Cream social.

Welcome – Cheryl, Pat, Sandy

Communications – Jason (Chair), Leslie, Laura, Cheryl, Ron
Includes: Website, Facebook and newsletter

Island, Zach, Cheryl, Pat

Deed restrictions committee: Leslie, Zach, Ron

With resignation of Stephanie and Amy, someone needs to take on Home-of-the-Month if the program is to continue.

Meeting adjourned at 8:08pm.