

**PRAIRIE VILLAGE HOMES ASSOCIATION BOARD OF DIRECTORS
MEETING**

March 10, 2014 7:00 PM

**Prairie Village Community
Center**

Minutes - APPROVED

Board members present: Pat Roberts, Ron Nelson, Marianne Noll, Andrew Lynn, Susan Forrest, Lissa Haag, Mareesa Sinclair, Peter Simonson, Amy Ferry

Board members absent: Jori Nelson

Meeting was called to order at order at 7:00 p.m.

Approval of Minutes - Minutes from January 2014 Board meeting were approved.

Officer Reports:

President - Ronald W. Nelson

Vice President - Jori Nelson - absent, no report

Secretary - Lissa Haag – no report

Treasurer - Marianne Noll

- Unexpected reimbursement request for island upkeep put us over the allotted budget. Need to ensure expenses are turned in on a timely basis.
- We currently have \$18k in delinquent dues. Will look at list of delinquents next month to decide which ones to file liens on.
- Ron is monitoring legislation that may require a certified, registered or restricted letter be sent notifying homeowner that a lien has been filed.

Election of Officers:

Ron Nelson - President

Pat Roberts - Vice President

Lissa Haag - Secretary

Marianne Noll - Treasurer

Committee assignments:-

Deed Architectural committee: Susan, Ron, Andrew

Overlay Ad Hoc committee: Susan, Peter, Andrew

Communications committee: Andrew (website), Mareesa, Pat Roberts (facebook)

Island Committee: Pat

Social Committee: Pat, Amy, Mareesa, Peter, Marianne, Jori, Lissa

Welcome Wagon Committee: Susan, Lissa

Committee Reports:

Overlay Committee – Susan met with City Planner and Administrator who provided suggested reading to help prepare the committee. Steering committee will meet on 4th Tuesday of each month beginning in April. Committee will gather surveys from mailing sent in March. Committee will provide updates to residents via facebook and the website once it's up and running.

Committee has a 3 tiered strategy planned:

- identify the characteristics of homes that we want to preserve
- identify the characteristics we wish we had
- determine approach to combine the above

Decision on variance request –

Motion was made to deny variance requested by the homeowner of 4000 W. 69th St.
Motion passes – variance is denied.

Island Committee-

Pat has recruited an island committee of 3 people. Pat will create a list of guidelines to share with island volunteers. Guidelines to include what we will pay for, budget, procedure to submit expenses.

Communications Committee - Andrew to create website layout to share with Board. Goal is to get website up and rolling as soon as possible.

Suggestion to form a Sign Committee -

There was general agreement to form this committee. Need to create a policy for sign placement. Susan will put her knowledge in an email to Ron. Marianne will get a map of the islands so standard sign placement locations can be created. Andrew agreed to store signs in his garage.

Ron proposed that each committee should have a job description and a procedures manual should be compiled. Committees should have their descriptions done and sent to Ron by April 15th.

Public Forum; none

Old business: It was noted that our Bylaws are not on line. Decision to put them on line without the footnotes when the website is up.

New Business: none

Meeting was adjourned at 8:20 pm