

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF GREENWAY FIELDS HOMES ASSOCIATION

**May 24, 2011
7:00 p.m. – 8:15 p.m.
Philip Bouillette's House**

Attendance

- Present: Philip Bouillette, Ryan Felton, Clem Helmstetter (participated remotely), Jennifer Martin, Mike McAdam, Julie Nelson Meers, Christian Schulz, Gina Valentino, Terry Wolf

Agenda

- The Board voted unanimously to approve the Agenda attached hereto as **Exhibit A**.

Old Business

- Meeting Minutes
 - April 19, 2011 Board Meeting Minutes
 - The board voted unanimously to approve the minutes as amended.
- Letter to remind homeowners about annual dues via CID
 - The Board discussed the draft presented by Gina Valentino. Pending approval by legal counsel, she will send the letter on for distribution by HACCD.
- Website
 - Ryan Felton has been working on the photo gallery, and Brian has been adding content. Ryan has also created a Facebook community for Greenway Fields. We'll add an item in the newsletter letting neighbors know about the Facebook group.
- Park/Island Maintenance
 - Terry Wolf reports that Atlas is treating for broad-leaf weeds. Also, they are replacing a dead box shrub at the entrance to Greenway Terrace (under warranty).
 - The recent accident at the Pennsylvania/Greenway Terrace island cost \$780 to fix. Philip Bouillette has been in contact with the driver, who says he will pay out-of-pocket in two installments.
- Courtesy 3-1-1 Letter to Residents
 - The Board reviewed the letter, and after making amendments, Gina will get a copy of this to HACCD so they will have it on file. The letter is attached hereto as **Exhibit B**.
- Newsletter
 - Jennifer Martin is working on getting it out this week.
- Hours sign at Strawn Park
 - Gina has spoken with Odegard Sign about positioning the sign close to the stone wall. Ideally it will be in place in time for the June 12 picnic, but it is unlikely.
- Sculpture donation to Strawn Park

- The sculpture has been installed and it looks great. It should not require any maintenance for twelve years!
- Info. for Realtors
 - Philip has provided this on the website.
- Conflict of Interest Policy
 - Christian Schulz needs to sign this.

New Business

- Block Captain meeting on 5/22
 - All but four captains were able to attend and the meeting went well.
- Rain Gardens
 - Clem Helmstetter wondered if GFHA can implement rain gardens for future landscaping in common areas. He mentioned that the Mid-America Regional Council has a grant program for these. We could possibly submit for a grant in 2012. Philip mentioned that there is a fair bit of maintenance required for these, and Christian wondered if we might also incorporate more native plants in the landscaping. The Board agreed that this is worth further exploration and discussion.
- Acknowledgement from the State of Missouri
 - The GFHA was recently honored by a proclamation from the State of Missouri for its service to the community. The Board needs to determine where the framed certificate should hang.
- Leaf Removal
 - Gina presented the logistics that would need to be dealt with should we do a neighborhood-wide leaf gathering, based on her conversations last fall with providers of this service. The most compelling reason to do this would be to keep the catch basins clear so that the storm sewers do not overflow resulting in back-up in people's basements. The Board will discuss this further at the next meeting.
- Annual Picnic
 - The picnic will be on June 12 from 5:00-7:00 p.m. at Strawn Park. As in past years, GFHA will provide hamburgers, hot dogs, buns, condiments and soft drinks. Clem is going to organize the event, and he'll consult Wendy Trainor's master checklist from years past. Philip volunteered to provide his grill. Wendy has put in a request with the Fire Department to have a fire truck make an appearance, and City Council members, State Sen. Jason Kander, Mayor James and our security patrol all will be invited.
- Popsicle Parade
 - The parade will be July 4 at 10:00 a.m., commencing at 635 W. Meyer Blvd. Gina will contact Cosentino's regarding providing popsicles, as they have in years past.

Next Meeting Location

- The next Board meeting will be on Tuesday, June 28 at Clem Helmstetter's house at 7:00 p.m.

Adjournment

- The Board voted unanimously to adjourn the meeting at 8:15 p.m.

EXHIBIT A AGENDA

Greenway Fields Homes Association: Board of Directors Meeting Tuesday, May 24, 2011

7:00pm at 6419 Pennsylvania, Philip's house

Agenda

1. Approve Agenda
2. Old Business
 - a. April 19, 2011 Meeting Minutes for approval (Jennifer)
 - b. Letter to Homeowners about Annual Dues via CID (Gina)
 - c. Website (Ryan)
 - d. Park/Island Maintenance (Terry)
 - e. Courtesy 3-1-1 Letter to Residents (Gina)
 - f. Newsletter
 - g. Hours sign at Strawn Park (Gina)
 - h. Sculpture donation to Strawn Park (Gina)
 - i. Info for realtors (Philip)
 - j. Conflict of Interest Policy (Gina)
3. New Business
 - a. Block Captain Meeting on 5/22 (Julie)
 - b. Collection summary (Philip)
 - c. Rain Gardens (Clem)
 - d. Acknowledgement from the State of Missouri (Gina)
 - e. Leaf Removal Neighborly Event (Gina)
 - f. Annual Picnic
 - g. Popsicle Parade
4. Calendar
 - a. January:
 - b. February: Annual Meeting, Newsletter #1
 - c. March: St. Patrick's Day Parade (on Wornall)
 - d. April: Usually City-wide Leaf & Brush Pickup
 - e. May: Newsletter #2. Brookside Art Fair
 - f. June: Annual Picnic (usually week before Father's Day)
 - g. July: Popsicle Parade Sunday July 4. Full week after July 4th is unlimited Trash Pick-up
 - h. August: Newsletter #3.
 - i. September:
 - j. October: GF Neighborhood Garage Sale: first week October?
 - k. November: Newsletter #4. Usually City-wide Leaf & Brush Pickup
 - l. December: Christmas Party usually first weekend of December. Mid-December is the Neighborhood Lighting Contest. Week after Christmas is unlimited Trash Pick-up.

5. Suggested Initiatives for 2011

- a. Strengthen Block Captain Relationships with Neighbors and Board
- b. GF Residents Leaf Removal Service Opportunity
- c. Increase role of Website and potential of Facebook
- d. Sidewalk snow removal
- e. Leaf clean-up for each block and catch basins

6. Next Meeting Location

- a. (4th Tues: 5/24, 6/28, 7/26, 8/23, 9/27, 10/25, 11/22, 12/27)

7. Adjournment

EXHIBIT B
LETTER

Greenway Fields Homes Association
c/o Homes Associations of Kansas City
4200 Somerset Drive, Suite 216
Prairie Village, KS 66208
Phone: 913-385-2440

[Date]

[Homeowner's Name and Address]

Dear [Homeowner's Name]:

As a reminder, your 2011 Greenway Fields Homes Association Annual Dues were assessed through the Greenway Fields Neighborhood Community Improvement District (GFNCID) which was included on your Jackson County, Missouri, tax bill in fourth quarter of 2010.
Sincerely,

Board of Directors
Greenway Fields Homes Association